

School House, Bromsgrove School
PA Meeting and AGM
13 January 2020

Present

Andrew Sutherland – Chair
 Jane Nicholson – Secretary
 Tom Clinton – Housemaster
 Kirstie Blackford
 Anita Dale
 Catherine Gatehouse
 Phyllis Shing
 Sonia Smith
 Neda Thomas
 Robert Thomas

Apologies

Jane Hignell
 Katie Parker
 Alison Philpott
 Simon Walker – Treasurer
 Lily Zhou

Minutes and Actions

Item	Minutes	Action	Responsible
1	Christmas Mince Pies		
1.1	The Chair thanked those that ran the event. It was noted that we had a low attendance and it was suggested that we consider an alternative dates or event next year.	To propose alternatives	All
2	Financial Report		
2.1	It was reported that the PA financials are in a good position with a bank balance of £4,821.33 at the time of the meeting.		
2.2	The Quiz Night made a profit of £647. It was noted that some people were still owed expenses due to problems with signatures on the bank account	Treasurer to arrange payment	SW
2.3	The Chair noted that he owed the PA £50 as he had taken surplus drinks.	To arrange payment to PA account	AS/SW
3	House Report		
3.1	Based on previous funding agreements, Mr Clinton requested funding for the following events: <ul style="list-style-type: none"> • 3 further house breakfasts @ £90 each 	TC to finalise costs and agree these with the Chair and Treasurer	JC/AS/SW

	<ul style="list-style-type: none"> • House leavers' event 18th June @ £10 per head • Bow ties for Upper 6th boys in School House colours. 50 to be purchased for use this year and in future years • Servicing of pool table at an estimated cost of £250. The PA asked if WG House could also make a contribution to the cost of the pool table. • Summer house activity – an inflatable assault course was proposed with pizza at a cost of about £1,000 including prizes. <p>These proposals were approved subject to agreement on final costs.</p>		
4	Liaison Committee		
4.1	Simon Walker attended on behalf of the House and will update at the next meeting.		
5	Ball 2020 and 2021		
5.1	It was reported that only limited tickets remain despite feedback that the boys felt that ticket prices were expensive.		
	The date of the ball next year was proposed to be 6 March 2021 subject to checking dates with the School (no clashes with other houses) and availability at Grafton Manor.	Mr Clinton to check school clashes. Sonia to check Grafton Manor	TC SS
6	Fish and Chips 24 June		
6.1	The Chair confirmed that the fish and chips and ice cream vans had been booked with prices to be confirmed.		
6.2	It was agreed that tickets remain at £10 assuming prices for vans remain the same.		
6.3	It was noted that we still have some plastic glasses and tablecloths and that ice could be ordered from the school.		
6.4	It was agreed that new boys would be given a small gift (pen and chocolates) and welcome card from the PA.	Mr Clinton to speak to school marketing team about sourcing gifts.	TC

7	Commemoration Day		
7.1	It was agreed that 3 gazebos would be required again and Robert Thomas agreed to provide 2 tables again.	To order the gazebos To provide tables	TC/AS RT
7.2	It was agreed that some snacks and drinks would be provide for the boys. Details to be confirmed at the next PA meeting		
7.3	It was proposed that decorations would be minimal so that PA money is focused on things that benefit the boys. The following decorations were therefore agreed : <ul style="list-style-type: none"> • Pom Poms in School House Colours • Photos on a string 		
	Date of Next School House PA Meeting: 27 April 2020		